



Linn County Trails Association Board Meeting Monday February 13th, 2017



The monthly meeting of the Linn County Trail Association’s Board of Directors was held on February 13, 2017 at the Cedar Rapids Water Administration Building. A quorum was present. Those who attended the meeting were the following:

Attendance:

Board Member	✓
Sarah Barber	
Dean Barnum	
John Ernst	x
Vicky Evans	X
Paul Fiegen (Past-President)	X
Leland Freie	X
John Hager	
Diane Handler	x
Steve Hershner	X
Kevin Kirchner (Vice-President)	X
Kyle Lundberg	X
Ron McGraw	
Dick Mundy	X
Brad Mullin (Secretary)	X
Gary Palmer	X
Phillip Platz	X
Tom Peffer (President)	x
Larry Scott	X
Kirschen Seah	X
Rich Smith	X
Keith Sutherland (Treasurer)	x
John Wauer	
Dick Woodward	x

<u>Advisory Board Members</u>	
Ron Griffith (CR Engineering Dept)	
Daniel Gibbins (CR Parks and Rec. Dept.)	
Dan Biechler (Linn County Conservation)	
Randy Burke (Linn County Conservation)	
Dennis Goemaat (Linn County Conservation)	x
Kesha Billings (City of Marion)	x
Brandon Whyte (Multimodal Transportation Planner, Corridor MPO Rep.)	
Barry McQuiston (LAMBA Rep)	x
Ken Barker (LAMBA)	x
Ed Holstrom (Trail Map Distribution)	

Guests: None

Call to Order:

President, Tom Peffer called the meeting to order at 6:00 p.m.

Approval of the Minutes:

The minutes for the January board meeting were distributed electronically. The minutes were approved unanimously.

Treasurer’s Report:

Keith Sutherland reported current assets of \$71,167. The motion to approve the report passed unanimously. Keith reported the LCTA’s 990N annual electronic filing with the Internal Revenue Service was completed.

Old Business:

1. New Board Member Orientation: Tom Peffer met with 7 new members on January 23rd.

2. Board Member Requirements:

The following requirements for Board members was presented and discussed:

- 1) Attend a substantial majority of Board meetings,
- 2) Actively participate in one, or more, Standing Committees,
- 3) Support, as necessary and as able, the other Standing Committees,
- 4) Be a member of LCTA by contributing at least the minimal amount, and
- 5) Contribute financially to any capital campaign, as you are able to.

Steve Hershner moved that the Board adopt these requirements as a resolution. The motion passed unanimously. Tom Peffer will prepare an amendment to the LCTA bylaws to include these requirements.

3. St. Lukes Health Fair: The St Luke's Health Fairs was Wednesday January 18th. Tom Peffer, Rich Smith, Leland Freie, Vicky Evans and John Hager volunteered. 676 people attended and the LCTA gathered 78 new email signups.

Committee Reports:

1. Trail Advocacy Committee: Steve Hershner

A. Corridor MPO:

1. Corridor Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP) Funding Requests FFY 18 to 21:

The following projects were submitted to the CMPO for consideration FY18-FY21 funding. The available funding is approximately 2.5 million dollars. Requested amount of funding is over 3.5 million. The CMPO's Transportation Technical Advisory Committee will make a decision on which projects to recommend to the MPO Policy Board in March. The submitted projects are as followed:

1. **Edgewood Rd Trail: O Ave NW to Ellis Blvd. NW:** Phase II of the overall project includes 1.2 miles of trail pavement plus traffic signal modifications. This completes the trail as the grading work is already accomplished
2. **Edgewood Rd. Trail: From Ellis Rd. NW to Glass Rd. NE:** Construction of a new paved trail along Edgewood Road. This project is .7 miles long. The trail will be paved 10' wide adjacent to Edgewood Road. The trail will cross the Cedar River and the existing sidewalk on the bridge will be extended to 8' wide
3. **CEMAR Trail: Additional Funding:** Additional funding to correct a discrepancy from 2013.
4. **Hwy 100 Trail - Cedar River: Crossing Phase A:** This trail will create a loop around the northwest quadrant of Cedar Rapids. There generally follows along Hwy 100. The trail will connect the Cherokee Trail, Morgan Creek Park, Cherryhill Park, Downtown Cedar Rapids, and the Cedar Valley Nature Trail. This is Phase A (1.0 miles) from Xavier High School to the Rock Island Preserve
5. **Hwy 100 Trail - Cedar River Crossing Phase B:** This trail will create a loop around the northwest quadrant of Cedar Rapids. There generally follows along Hwy 100. The trail will connect the Cherokee Trail, Morgan Creek Park, Cherryhill Park, Downtown Cedar Rapids, and the Cedar Valley Nature Trail. This is Phase B the design and engineering work for the bridge over the Cedar River.

Board members were asked to submit any comment on the transit, trail, or road projects seeking funding from the MPO. They can email comments to h.hershner@corridormpo.com. Please submit comments before March 1st.

B. Linn County Conservation: Dennis Goemaat gave the following report on trail related projects:

1. West Blue Creek Bridge:

Work is progressing well. All the piling are driven, the east abutment base is poured, the eastern pier and cap are poured, and the western pier stem wall is poured. The contractor is planning to finish the abutment and pier cap pouring by next week. The plan is to start setting the six 90', 38 ton concrete beams in about 10 days. If the weather holds out, the bridge may be completed by late April/early May.

2. Trail Paving, Cedar Valley Trail, Schultz Rd. to Ash Lane:

The asphalt section of the trail was completed in late fall. This section will require some additional grading and final seeding in the ditch line. We are planning to meet with the contractor in mid-March to begin prepping the remainder of the trail for concrete paving this spring. This will be the section from the south edge of Center Point to the North side of town. Work is scheduled to be completed by June 11th.

3. Ely Trail:

After dealing with NEPA, and SHPO reviews, this 1 mile section of trail is scheduled to bid by IDOT in May. Construction is scheduled for this season, likely this Fall .

4. Red Cedar Mountain Bike Trail

IDOT has approved our negotiated bid with the contractor from Austin, Texas.

Contracts are being prepared, and work may begin in May. A completion date is scheduled for fall.

5. Future Projects:

We are working to get our project agreement with IDOT for the East Blue Creek. Our goal would be to replace it next fall/winter. We are also preparing to start the planning process for the trail extension from Hwy. 13 to Oxley Rd. We do have trails grant funding to assist with this project. No time frame has been set for this. We will be building a new parking area east of Creekside Rd., just off of Seacrist Rd. this year.

C. City of Marion

1. Grant Wood Trail: One easement is remaining before the start of trail construction west of Highway 13. An IDOT letting is scheduled for June.

2. CEMAR Trail: The contract is being reviewed by committee.

3. New 6th Ave.: Initial design for facilities on along the road to connect to the new roundabout at 7th Street

4. Marion Trails Plan: Work is ongoing to add amendments and more bicycle lanes to the plan.

2. Trails Operations and Safety Committee: Dick Mundy

A. Cedar Valley Nature Trail Flashing Beacon Crossings: Members of the LCTA met with staff of Hiawatha about the installation of flashing beacons at Cedar Valley Nature Trail crossing of Boyson Rd. and Tower Terrace Rd. Hiawatha City Council has already approved and installation of the beacons could be as early as summer 2017.

B. Cedar Rapids Parks Department Meeting: Dick Mundy met with Daniel Gibbons and staff members about needs on the Cedar Rapids trail system. One of the main area of concerns was improving the access to trail near A Street entrance to the Landfill. *Dick agreed to draft a letter to Daniel Gibbons asking for a list upcoming projects for 2017 and provide an upcoming article for the Trails Connections newsletter.*

3. Trail Funding Committee: John Hager and Larry Scott: No Report

4. Maps Committee: Dean Barnum: No Report

5. Trail Counter Committee: John Wauer: No Report

6. Outreach and Public Awareness Committee: Paul Fiegen and Phillip Platz:

- A. LCTA Website: Philip and Paul met to brainstorm ideas about the website. The committee hopes to have the following accomplished by the end of February:
1. Update the "About Us" page by updating the Officers and Committees listed, and the Documents section
 2. Update logos and events page.
 3. Update Support Trails page.
- B. LCTA PowerPoint Presentation: The committee will identify those who frequently use the presentation to get ideas for the development of a new one.

7. Membership Committee: Diane Handler

- A. Trails Connections Newsletter: Diane discussed the need to have more people renew annual contributions. The Membership, Outreach and Public Awareness Committee, and Brad will meet to discuss ideas about the newsletter and membership.

New Business:

1. **LAMBA:**
 - A. 2017 LAMBA Winter Party, Friday February 17th 7pm. Village Venue (45 16th Ave SW). A LAMBA Board Meeting will occur at 6pm before the party.
 - B. United Way Day of Caring, May 11th : Ken identified a need for projects for the day. If anyone has any ideas contact Sue Driscoll (sue.driscoll@uweci.org) at the United Way.
2. **Biennial Report** The Iowa Secretary of State requires non-profit corporations to file a biennial report of every two years to update their information. Brad filed the LCTA report in January.
3. **Third Annual Taste of Uptown District and Bike Across Uptown District** will be Saturday September 9th, 2017.
4. **Next Month Presentation** : ,Kesha Billings: City of Marion

Adjournment: The meeting was adjourned at 7:45 pm



Linn County Trails Association
CALENDAR OF EVENTS



LCTA Board Meetings

LCTA Board Meeting
Monday, March 13th, 6:00pm
Location: Cedar Rapids Water Administration Building
1111 Shaver Rd. NE.